

EEO Public File Report

Orbitel Communications  
 October 1, 2010 - September 30, 2011  
 Full Time Positions Filled

Full Time Position	Position Title	Date Open	Date Filled	Recruitment Source(s) utilized to fill the vacancy	Number Interviewed	Number Hired
1	Customer Service Representative	10/1/2010	10/21/2010	City of Maricopa - Community Event - Stagecoach days	0	0
				Orbitelcom.com	1	0
				Office Walk ins	2	1
2	Customer Service Representative	12/1/2010	1/10/2011	City of Maricopa - Community Event - Stagecoach days	0	0
				Orbitelcom.com	2	0
				Office Walk ins	2	1
3	Installation & Service Technician	7/8/2011	7/19/2011	Orbitelcom.com	1	1
				InMaricopa.com	0	0
				Ak-Chin Runner Newspaper	0	0
				Maricopa Monitor Newspaper	0	0
				Arizona Workforce Connection	0	0
				COPA 6	0	0
				Maricopa Chamber Job Board	0	0
				Orbitel Facebook Page	0	0
				Jobing.com	0	0
				City of Maricopa - Community Event - Great American BBQ	0	0
4	Customer Service Representative	7/8/2011	8/17/2011	Orbitelcom.com	0	0
				InMaricopa Newspaper	0	0
				InMaricopa.com	2	1
				Ak-Chin Runner Newspaper	0	0
				Maricopa Monitor Newspaper	2	0
				Referral	4	0
				Arizona Workforce Connection	0	0
				COPA 6	0	0
				Maricopa Chamber Job Board	0	0
				Orbitel Facebook Page	0	0

				City of Maricopa - Community Event - Great American BBQ	0	0
5	Installation & Service Technician	7/9/2011	8/8/2011	Orbitelcom.com	1	1
				InMaricopa Newspaper	0	0
				InMaricopa.com	0	0
				Ak-Chin Runner Newspaper	0	0
				Maricopa Monitor Newspaper	0	0
				Arizona Workforce Connection	0	0
				COPA 6	0	0
				Maricopa Chamber Job Board	0	0
				Orbitel Facebook Page	0	0
				Jobing.com	1	0
6	Customer Service Representative	7/9/2011	9/29/2011	Orbitelcom.com	0	0
				InMaricopa Newspaper	0	0
				InMaricopa.com	2	0
				Ak-Chin Runner Newspaper	0	0
				Maricopa Monitor Newspaper	0	0
				Referral	1	1
				Arizona Workforce Connection	0	0
				COPA 6	2	0
				Maricopa Chamber Job Board	0	0
				Orbitel Facebook Page	0	0
				City of Maricopa - Community Event - Great American BBQ	0	0

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Information Regarding Recruitment Sources Contacted for Full Time Vacancies

No.	Recruitment Source	Contact	Total Interviewed	Entitled to Notification
1	Arizona Workforce Connection 1015 E Florence Blvd #100, Casa Grande, AZ	Danny Meehan 520-374-3030	0	N
2	Maricopa Chamber of Commerce Job Board 44870 W. Hathaway, Suite 5 Maricopa, AZ	Diane Morrow 520-568-9573	0	N
3	Orbitel Communications Homepage <a href="http://www.orbitelcom.com">www.orbitelcom.com</a>	Matt Adams 602-334-4152	5	N
4	Ak-Chin Runner Newspaper 16660 N. Maricopa Highway, Maricopa, AZ	Robert Miguel (520) 568-1375	0	N
5	Maricopa Monitor Newspaper 19756 N. John Wayne Pkwy., Maricopa, AZ	Debbie Cortez 520-836-3111	2	N
6	Jobing.com P.O. Box 29386 Phoenix, Az	Stacey Whalen 866) 396-1203	1	N
7	inMaricopa Newspaper 19756 N John Wayne Pkwy #100, Maricopa, AZ	Scott Bartle 520-568-0040	0	N
8	inMaricopa Online 19756 N John Wayne Pkwy #100, Maricopa, AZ	Scott Bartle 520-568-0040	4	N
9	Channel 6 (COPA 6) 21116 N. John Wayne Pkwy, Maricopa, AZ	Jennifer Kacprowicz 520-568-8890	2	N
10	Orbitel Facebook Page <a href="http://www.facebook.com/orbitelcommunications.com">www.facebook.com/orbitelcommunications.com</a>	Jennifer Kacprowicz 520-568-8890	0	N
11	City of Maricopa-Events 45145 W. Madison Ave Maricopa, AZ	Brenda Campbell 520-568-9098	0	N

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Prong 3 Longer-Term Recruitment Initiatives Implemented During Previous Year

No.	Date	Initiative	Scope of Involvement	Personnel Involved
1	9-Oct-10	Stagecoach Days-Maricopa, AZ- large festival	Had a tent	All staff on hand
2	30-Apr-11	Salsa Festival-Maricopa, AZ-large festival	Had a tent	All staff on hand